

Study- and work-orientation

Work-orientating internship in the senior classes

To the companies

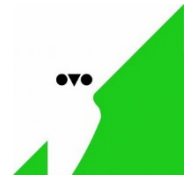
Dear Sir or Madam,

The "Wilhelmsgymnasium" in Kassel, Germany, annually offers their 11th grade students the opportunity to take part in a work-orientated internship. The two-weeks internship is set from 06/22 to 07/03, the last two weeks before the start of the summer holidays. In consultation with the businesses and teachers the internship can be extended for one week into the holidays on a voluntary basis, which would result in three weeks in total.

Contentwise the work-orientated internship is integrated into the politics and economics classes, in this semester with the main emphasis on economics and economic systems and is embedded into the general business and work orientation throughout the senior classes of high school. These events are in collaboration with external institutions and experts: Schoolwise the internship is overseen by the politics and economic teachers. The business must please name a supervisor as well. During their internship the students are provided with an accident and liability insurance.

The work-orientated internship builds up on the internship from the 9th grade and extends its capabilities. The internship of the 9th grade is a component of the economics classes and provides the students with first contacts to the business world. It combines the school learned theory with the real-life experience made in the businesses. This internship is meant to take up these ideas and extend them with the corresponding student's abilities and differentiated knowledge. The main goal is to further develop the student's knowledge of economic orientation and merge the abstract theory with concrete and business experience. Moreover, the internship is especially meant to convey the students to work-orientation that should determine their ideas, penchants and abilities and connect it to the concrete occupational image. In short, there are two main goals for the internship: the exploration of an individual business with work-orientating and economics dimensions.

For the internship to achieve the mentioned double-dimension, it should offer a wide spectrum of experience to the students. The internship should make it possible for the students to accomplish the following goals:



In the work-orientational dimension the internship should give the student the ability,

- to link their choice of internship with a concrete occupational choice and
- thereby grapple with their general career perspectives
- to proof their individual thoughts in their choice of profession
- to correct illusionary pictures of career ideas
- to find out whether they can follow their passion with this job and
- reflect their ideas of aptitude and interests relating to their career choice

In the business inquiring dimension, it should offer the student the possibility,

- to get to know the specific command structure and hierarchies
- to integrate their (perspective) workplace into the operation
- to realize the significance of the business in its general and local means
- to identify the general importance of work

After completing their internship the students will deal with and reflect their experiences and reports in class.

Should you consider giving the students the possibility to do their internship in your business, we would appreciate it very much. Every involved staff knows that the effort and expense is way more connected to the company than the school. For that engagement, making the school's work-orientation and experience possible, we are very thankful.

To make the internship legally approved we want to request you to fill out the attached "Approval of awarding an internship" with the corresponding information and hand it back to the student.

Should there come up any questions or problems throughout the internship you can always appeal them to the school's office or politics and economics staff.

Best regards,

Jan Meichßner

(Coordination of Study- and work-orientation)